

SUBJECT: EXCELLENCE IN CONTRACTS PROFESSIONALISM AWARD

PURPOSE:

The NCMA Excellence in Contracts Professionalism Award was established in 2007 to recognize individuals with a remarkable reputation for professionalism and exceptional achievement in Contracts Management.

ELIGIBILITY

- Candidate must have at least ten years of contracting experience.
- No self-nominations are allowed.
- Candidate may not be an employee or family member of an employee of NCMA.
- Candidate must authorize NCMA to use their name, address (city and state) and/or photograph, any taped appearance or interview, in perpetuity, in connection with this award in any media now known or hereafter developed without further compensation.
- Candidate will be responsible for paying any and all applicable federal, state, local and international taxes associated with receiving the award.
- Candidate must be a living person who is able to personally receive the award at the current year's World Congress
- Previous winners of the NCMA Excellence in Contract Professionalism Award will not be eligible.
- NCMA National Officers and the Board of Directors are not eligible for this award.

AWARD

- \$1500 cash award
- Plaque awarded at current year's World Congress conference
- Complimentary registration to current year's World Congress
- One year complimentary membership to NCMA

PRESENTATION

The Award will be presented by the National President at the NCMA World Congress during the awards luncheon. If the award recipient is unable to attend, the National President will coordinate arrangements for suitable presentation.

NOMINATION

Nominations, from the nominee's employer must be postmarked no later than February 15th.

Nominations must be addressed: National Contract Management Association
Awards and Honors Committee
21740 BeaumeadeCircle
Suite 125
Ashburn, VA 20147

Nominations must be submitted in duplicate or electronically.

EVALUATION PROCESS

All nominations should be sent to the attention of the Awards and Honors Committee at NCMA.

To preserve its status and meaning, the Awards and Honors Committee will grant only one award in a program year.

EVALUATION CRITERIA

The recipient will have made specific contributions to their organization's success in the preceding 12 months. Over the course of their career, the recipient will have demonstrated self improvement efforts; contributed to the advancement of others, and; demonstrated a proven ability to convey contracting professionalism to others both internal and external to their organizations.

FUNDING

This award is funded by the NCMA operating budget.

FORMATS

Nominations will include a full and complete statement of the reasons for proposing the candidate, with a record of their professional achievements in sufficient detail to enable the NCMA Awards and Honors Committee to pass judgment on the candidate's worthiness to receive the award. Nominations shall not exceed 800 words.

The following format should be used for nominations:

NCMA Excellence in Contracts Professionalism Award
Nomination Form

Full Name of Nominee

Title of Present Position

Employing Organization

Business Address

Business Telephone

Citation Stating Qualifications for Nominee (800 or fewer words):

1. Specific contributions made to their organization's success in the preceding 12 months;
2. Self improvement efforts made over the course of their career;
3. Contributions to the advancement of others; and
4. Demonstration of a proven ability to convey contracting professionalism to others both internal and external to their organizations.

Nominations should be submitted by the head of a department or equivalent in the private sector or a senior official at a field activity or headquarters in the public sector.

I attest to all facts contained in this nomination, and give permission for the facts to be used by NCMA for publication.

Submitted by (signature)

Date

Name of Submitter

Title

Business or Government Organization